

How to digitally sign documents



Previously Investec
Asset Management

Complete a **web form** for an investor and send it for digital approval by clicking the **submit** button

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Investors will need to request a **One Time Pin** (OTP) which will automatically be sent to the mobile number Ninety One Investment Platform has **on record** (this can also be updated at any time before the form is submitted)

3

Click in the area marked **sign** and click **finish** when done

5

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Once the signing process is complete, a **confirmation email** is sent to all signatories and the **instruction is submitted** to Ninety One Investment Platform for processing

An **email** will be sent to **the investor** using the email address Ninety One Investment Platform has on record (this can be updated anytime before the form is submitted)

Accept the **terms and conditions** and check that all the details are **correct**

Why use digital signatures



Documents are confidential and tamper-proof



Access to documents from any digital device



Real-time online tracking of transactions



Efficient online investment process which saves time and the environment

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